



REQUEST FOR VETERAN'S CREDIT

Montgomery County Government
Office of Human Resources
101 Monroe Street, 7th Floor
Rockville, Maryland 20850

INSTRUCTIONS: To receive consideration for veteran's credit, all information on this form must be completed and attached to the County employment application.

Position Desired: _____ Announcement No.: _____

Date of Application: _____

Name: _____ Social Security Number: _____

Please circle the appropriate answer for each question below.

1. Have you been a resident of the State of Maryland for at least five (5) consecutive years preceding the date of your application for employment? yes no
2. Were you honorably discharged from any branch of the U.S. armed services after serving at least one hundred and eighty (180) days of active duty? yes no
3. Were you separated from active duty in any branch of the U.S. armed services within five (5) years preceding the date of your application for employment or did you serve in any branch of the U.S. armed services for a period of at least one hundred and eighty (180) days of active duty during the Vietnam era (August 4, 1964 through April 7, 1975)? yes no
4. Were you separated from active duty in any branch of the United States armed services as a function of normal military retirement procedures? yes no
5. Were you previously appointed to a Merit System position with Montgomery County Government based on priority consideration as an eligible veteran? yes no

Montgomery County Government reserves the right to require and/or obtain the complete verification of all information included in this form and the right to the final determination of eligibility for veteran's credit. Prior to appointment to a Merit System position, eligible veterans will be required to submit a copy of Form DD 214 for verification of military discharge information.

Please be sure that you have signed and dated the form below, and have answered every question accurately.

I, the undersigned, certify that I have read and fully comprehend this form in its entirety and that the information herein provided is true and complete to the best of my knowledge. I understand that a false, misleading or erroneous statement on this form will result in the rejection of my request for special veteran's credit, the rejection of my application, or in my discharge from County employment. In submitting this request for veteran's credit, I further understand that this form becomes the property of Montgomery County Government and will not be returned.

Signature of Applicant

Date Signed

VETERAN'S CREDIT

Montgomery County provides special credits to veterans participating in examinations for appointment to Merit System positions which are announced as open to the general public. On such examinations, eligible veterans who score in the highest rating category will receive consideration for employment prior to all non-veteran candidates in the same rating category. Priority consideration for eligible veteran candidates is subject to affirmative action objectives.

In order to qualify for veteran's credit, an applicant must meet all of the following criteria:

- o Be a resident of the State of Maryland for at least five (5) consecutive years preceding the date of application to take a Merit System examination.
- o Have been honorably discharged from any branch of the United States armed services after at least one hundred and eighty (180) days of active military duty.
- o Have been separated from active duty status in any branch of the United States armed services within five (5) years of the date of application, or served for at least one hundred and eighty (180) days of active duty during the Vietnam era (August 4, 1964 through April 7, 1975).
- o Veterans granted normal retirement from the United States armed services are not eligible for special credit.

To receive consideration for veteran's credit, applicants must submit a completed Request for Veteran's Credit form with each County application for employment. The completed form must be received in the Office of Human Resources prior to the closing date of the announced position. Prior to appointment to a Merit System position, eligible veterans will be required to submit a copy of Form DD 214 for verification of military discharge information, and a notarized affidavit for verification of residency status.

Request for Veteran's Credit forms may be obtained at all locations where County employment applications are available. Additional information concerning veteran's credit may be obtained by contacting the Office of Human Resources in writing or by telephone at (301) 217-2240.